



Volunteer Code of Conduct

SUSTAINABLE FASHION SCOTLAND

At Sustainable Fashion Scotland (SFS), our [guiding principles](#) and values are: Align, Research, Engage, Enable, and Learn.

SFS is a community-led venture and everything we do should serve the community and enable more environmentally and socially sustainable practice in fashion and textiles. We aim to be inclusive and accessible in everything we do, creating space for and engaging with diverse perspectives and experiences, and being open and collaborative.

In any communication with team members or external individuals or organisations please ensure a professional and friendly manner. Even as a volunteer you are representing SFS.



Decision making

Run decisions made by team lead or Liisa and Mairi, in a weekly Slack message including any questions/decisions/actions needing approval, including budget spend, confirmation of speakers etc.

Team work

All team members should be respected and space should be made for everybody's opinions and feelings to be heard. We do not tolerate discriminatory behaviour, harassment, or victimisation.

Do not erase anybody else's work from Google Drive, Trello, or other digital spaces/documents. If you have a different opinion or want to suggest another approach to a task then add a comment to start a respectful discussion.

GDPR

If you collect any personal details (email addresses, phone numbers, address, payment details etc.) these are private information. Based on GDPR regulations we need to store



these securely and not use them for any other purpose than originally acquired for. Do not share these details unless you have been explicitly given permission to do so. If you are unsure how to store or deal with the information securely then speak to Liisa - she is happy to help!

If you are copying or using another person's work (either from our team or external) make sure to always ask permission first and credit the original creator of the work.

Communication

If you are unable to attend a meeting, please let the team and the team lead know on Slack or your team's preferred communication channel.

Always look after your own health and wellbeing first - this is an important part of sustainability! If you feel that you have taken too much on or can't finish what you started, let the team or Liisa or Mairi know. Each of our situations change and we understand this. We ask that you let us know as soon as you can so that we can make sure the work can get done by us or someone else. We are a team and are here to help each other out.

We are always happy to answer any questions. If you are unsure about anything or need to have a chat, let us know.

We look forward to making change happen together!

Mairi and Liisa
Creative Director and Operations Director

Sustainable Fashion Scotland

Contact: sustainablefashionscotland@gmail.com (or on Slack)